

**Upper Skagit Library District  
Board of Trustees Meeting Minutes  
April 11th, 2019, 6pm**

Location: Upper Skagit Library

Present: Em Beals, Linden Jordan, Carol McCormick, Bill Pfeifer, Gail Boggs

Others: Brooke Pederson, Tess Carroll, Loly Gomez, Chazlyn Lovely, Nancy Sparkowich, Keith Alesse, Becky Schmidt, Loren Schmidt, Barb Trask, Ger Van den Engh, Betty Seguin, John Boggs, Dawn Lovely

1. Em Beals called the meeting to order at 6pm.
2. Minutes - additions, corrections, approval - attached.
  - a) Minutes of the March 14th, 2019 Board Meeting were reviewed and approved. Bill Pfeifer made a motion to approve the minutes. Linden Jordan seconded. Passed.
  - b) Minutes of the April 5th, 2019 Annual Board of Trustees Retreat were reviewed and approved. Carol McCormick made a motion to approve the minutes. Linden Jordan seconded. Passed.
3. Public comment- New Library Building Progress/Requests for Board Members resignation.
  - a) Valorie Stafford's letter to the Board of Trustees was read into the record by Brooke Pederson-attached.
  - b) Ger van den Engh summarized his letter to the Board of Trustees and a copy was entered into the record-attached.
  - c) Loren Schmidt read his letter to the Board of Trustees-attached.
  - d) Becky Schmidt representing herself and the USL Foundation read her letter to the Board of Trustees-attached.
  - e) Barb Trask read her letter to the Board of Trustees-attached.
  - f) John Boggs questioned Ger van den Engh about his mentioning of enacting the "reversion clause" at the Chamber of Commerce meeting earlier in the day. The subject was discussed.
  - g) Nancy Sparkowich addressed the public commenters.
  - h) Almost all present continued on a discussion about the new building location.
4. Foundation - Becky Schmidt read a letter from the Foundation written by Valerie Stafford relaying the foundation's frustration over the new building timeline and the board's handling of the new building project, as well as that they will attempt to answer the community's questions about the new building, how the public funds have been spent, and the lack of experience of the Upper Skagit Library Board and staff.
  - a) Em Beals requested to Becky Schmidt that the Library Foundation have a representative attend all board meetings.
  - b) Linden Jordan asked for the last paragraph of Valerie Stafford's letter to be read back to the Foundation and that they comply with what they requested of us, as well.
  - c) Gail Boggs let the Foundation know that they have not had representation at Upper Skagit Library's Monthly Board Meetings as well as Foundation meetings that include members.
5. Financial reports - attached.
  - a) County Reports-March

- b) Expenditures and vouchers - March - Brooke Pederson noted our first payment to Anderson Buildings. Linden Jordan made a motion to approve March's vouchers 1-03082019 and 2-03122019 in the combined amount of \$55,784.04 and to approve March's payroll in the amount of \$12,117.88. Gail Boggs seconded. Passed.
  - c) Payroll – March
6. Director's report - attached.
- a) Strategic Calendar draft presented.
  - b) Statistical reports.
  - c) Skagit County Museum Time Capsule. Brooke added in her Concrete Silo's Keychain, which was included in the time capsule.
  - d) Staff Reports.
  - e) Misc.
7. New Building Task Force update - Brooke commented that Em Beals came to the Library staff meeting and asked staff to write-up their dreams and visions for the new building. John Boggs suggested that staff write-ups be presented to the Task Force. John Boggs commented that he heard Greta had resigned from the Task Force. Em reinforced that Greta had not resigned from the Task Force.
8. Old business
- a) Mediation - Linden Jordan reported that Mary Dumas of Dumas & Associates, Inc. has had health issues and he will provide more information on the status of the proposed mediation when it is available. Becky Schmidt, speaking for the Upper Skagit Library Foundation, informed the board that they are not interested in mediation and feel it would be only a distraction. Em Beals asked Linden Jordan to meet with her before he spoke again with Mary Dumas.
9. New business
- a) Review of Joy Neal's offer to work as a consultant to hire a new director.
  - b) Change Form for Brooke Pederson to change to hourly pay until the new director is on board and trained, and so the new building move does not stall.
  - c) Staff change forms to increase staff hours during the interim.
  - d) Resolution to join MRSC which has a small works roster for public works contracting. Bill Pfeifer made a motion to approve the expenditure of \$135 to join MRSC. Linden Jordan seconded. Passed.
  - e) Bill Pfeifer made a Productivity Payment Motion for Upper Skagit Library staff to receive a net payment of \$500.00 bonus. Linden Jordan seconded. Passed.

Brooke Pederson thanked the Board for their support during her tenure.  
Next regular Board Meeting May 9th, 6pm, 2019, Upper Skagit Library.  
Adjourned at 7:45pm.

---

Chair

Date