



# Upper Skagit Library District Board of Trustees January 21, 2021, 6pm Agenda

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**Location:** Upper Skagit Library: Zoom

1. Call to Order
2. Minutes – additions, corrections, approval – 5 min.
  - a) December 10, 2020 Minutes
3. Public Comment – 3 min.
4. Foundation Report – 5 min.
5. Friends Report – 5 min.
6. New Building Task Force Update – 15 min.
7. Financial Reports – 15 min.
  - a) County Reports – December
  - b) Expenditures and Vouchers – December
  - c) Payroll – December
8. Staff Report – 15 min.
  - a) Statistical Reports
  - b) New Purchases
  - c) Misc.
  - d) Service Story
  - e) Staff Project Highlights
9. Old Business – 15 min.
  - a) SaviBank Signatures Updates
  - b) Revision to Board of Trustees Bylaws
10. New Business – 15 min.
  - a) New Trustee Approval + Introductions
  - b) Resolution for Director Separation Agreement
  - c) Interim Director Discussion
  - d) Discussion on Expenditure Processes (How Do Staff Make Needed Purchases?)
  - e) Post Office Authorization + Keys
  - f) Discussion on possible Concrete School District student volunteers
11. Public Comment – 3 min.
12. Board Member Reflections - 1 min. each

Adjourn

Next Regular Board Meeting **February 11, 2021, 6pm**, via Zoom