

Material Request for Reconsideration Form

This policy functions as a procedure to be used by individuals seeking a reconsideration of library materials held in the Upper Skagit Library collection.

The board has adopted a process for the formal reconsideration of library materials. This process ensures that questions about specific items in the collection are handled in a prompt and consistent manner.

The material in question will remain in the collection and available to patrons during the reconsideration process. Items deemed appropriate for the collection will not be removed except by court order.

Date:

Name:

Library Card Number:

Email:

Phone:

Address:

Have you read the library's Collection Development Policy? Yes or No

What is the title and author, performer, or producer of the item in question?

Have you read, listened to, or viewed this material completely? Yes or No

Your objection to the material in question is (please use back if needed, only legible forms will be reviewed):

What do you think might be the result, effect, or consequence of reading/listening/viewing this item?

The material came to your attention by:

Other materials you recommend to provide additional information or points of view on this topic:

What actions are you requesting the library take?

Forms must be filled out fully to be considered. Once filled, the Library Director will mail a response within 1 month of receiving a request.

Date Received:

Staff Receiving: